

## **TPT Consultancy & Training Ltd Training Courses - Terms & Conditions**

### **Course Fee**

The Course Fee includes attendance of the Training Course and all Training Course hand-outs.

The Course Fee does not include accommodation, travel or any other expenses that may be incurred by participants (except for lunch and coffee breaks when explicitly mentioned in any Training Course description).

### **Payment Terms**

The Course Fee is due for payment strictly 14 days from the invoice date or 14 days prior to the Training Course start date if that is sooner.

Prices quoted on our website exclude VAT or other applicable taxes which will be added at the current rate.

Regardless of the participant's country of origin, the point of supply for tax purposes is the location of the Training Course.

### **Payment**

Payment in full will be required prior to the start of the course.

Payment to be made to:

TPT Consultancy & Training

Lloyds Bank

Bank/Sort Code: 309555

Account Number: 28580868

### **Substitutions and Cancellations by the Participant**

A qualified substitute may be enrolled in a participant's place provided we are notified in writing before the first day of the Training Course. However, two or more participants may not share a place at an event.

Customer may cancel or reschedule attendance of any public or private training delivery, but TPT Consultancy & Training Ltd will apply the following charges,

Notice Period    Cancellation Charge per participant

14 or more working days    0% of the course fee

6-10 working days    50% of the course fee

0-5 working days    100% of the course fee

### **Cancellations and Changes by TPT Consultancy & Training Ltd**

If TPT Consultancy & Training Ltd changes the location of the Training Course, we will try to give our participants as much advance notice as possible of any such change. If the participant is unable to attend the Training Course at the revised location, we will refund 100% of any prepaid Course Fee. However, we will not be liable for any other costs incurred including (for example) travel charges or any consequential damages, even if we were advised of them.

If TPT Consultancy & Training Ltd has to cancel the Training Course for any reason, then we will refund 100% of any prepaid Course Fee, but we will not be liable for any other costs incurred including (for example) travel charges or any consequential damages, even if we were advised of them.

### **Alterations to the Training Course Programme**

It may become necessary for TPT Consultancy & Training Ltd to make alterations to the content, instructors, timing, venue or date of the Training Course compared to the advertised programme.

## **Warranty and Liability**

The participant accepts that it is their responsibility to verify that the Training Course is suitable for the requirements of the participant attending and that the participant has the necessary level of competence to be able to achieve the objectives of the Training Course.

TPT Consultancy & Training Ltd shall have no liability for any use of, or any inability to use, any material supplied or knowledge gained from participation in the Training Course.

TPT Consultancy & Training Ltd's liability for loss and damage shall be limited to a claim for damages. The maximum aggregate liability will be the charges for the Training Course out of which the loss or damage has arisen.

TPT Consultancy & Training Ltd will not be liable for indirect, special or consequential loss (including loss of anticipated profit or data), howsoever arising, even if it has been advised of such potential loss.

## **Copyright**

The Training Course content, and materials remain the copyright of TPT Consultancy & Training Ltd. Unauthorised copying or redistribution of the Training Course materials is prohibited unless agreed in advance in writing by TPT Consultancy & Training Ltd.

## **Assignment**

Your rights under this Agreement are not property rights and may not be transferred to third parties. You are not authorised to resell any participant places to any external or third parties without the prior written agreement of TPT Consultancy & Training Ltd.

## **Amendment and Waiver**

This Agreement may not be amended except in a writing signed by both parties. No waiver of any terms of this Agreement occurs unless in a writing signed by the party waiving its rights.

## **Force Majeure**

TPT Consultancy & Training Ltd shall not be liable or deemed to be in default for any delay or failure in performance under this Agreement resulting directly or indirectly from acts of God, or any causes beyond the reasonable control of TPT Consultancy & Training Ltd.

## **Notices**

All notices requests, demands, waivers and other communications under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally or by electronic mail or mailed (certified or registered mail, postage prepaid), to:

TPT Consultancy & Training Ltd,  
RF07 Orbit Business Centre,  
Rhydycar Business Park,  
Merthyr Tydfil, CF48 1DL,  
email: [training@tptconsultancy.com](mailto:training@tptconsultancy.com)

## **Your Contact Details**

TPT Consultancy & Training Ltd will use the contact and participant details you provide during the registration process to provide you with further details regarding this Training Course. We may also include you on our mailing list, which we use to contact you from time to time with information on our other activities and events. You can unsubscribe from the mailing list at any time. We will never provide your details to a third party without your prior consent.

**General**

The terms and conditions and details in this document represent a complete statement of the agreement between the parties and supersede all prior discussions, correspondence and representations. Our brochures and advertisements are for information purposes only and are not intended to form any agreement between TPT Consultancy & Training Ltd and the recipient.

These terms and conditions are subject to change without notice and changes will apply to any enrolment/Training Course order received after the date of the change. These terms and conditions may not be varied except in a written agreement signed by an officer of TPT Consultancy & Training Ltd. TPT Consultancy & Training Ltd's acceptance of a purchase order containing different terms and conditions does not modify or supersede these terms and conditions. Waiver by TPT Consultancy & Training Ltd of any of the terms herein or the granting of time or indulgence by TPT Consultancy & Training Ltd to the Customer shall in no way affect TPT Consultancy & Training Ltd's rights hereunder.

If any provision herein is held to be invalid illegal or unenforceable, the validity and enforceability of the remaining provisions shall not in any way be affected or impaired. This agreement shall be governed by and interpreted in accordance with British Law.

I accept the Terms & Conditions

Yes

No

Enter Name

Position